

April 21, 2020

The Board of Public Works and Safety met in regular session in the Council Chambers on Tuesday April 21, 2020 at 9am.

Present: Mayor Dermody, Jessica Romine and Mark Kosior

Absent: None

Pledge of Allegiance

Board of Works Member Jessica Romine led the Pledge of Allegiance

Approval of Minutes

As each Member received an advance copy of the minutes from the April 7, 2020 meeting, Mayor Dermody noted they would dispense with the reading of the same and asked if there were any additions or corrections.

Motion/Vote – Approve Minutes

Ms. Romine moved to approve the minutes as presented; motion seconded by Mr. Kosior and unanimously carried.

Public Comments

None

Clerk-Treasurer

Claims Approval

Courtney Parthun, Clerk-Treasurer, presented Payroll for April 17, 2020 in the amount of \$395,408.91.

Motion/Vote – Approve Payroll 4-17-20

Mr. Kosior moved to approve Payroll for April 17, 2020 in the amount of \$395,408.91; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Civil City Claims in the amount of \$1,149,673.25. She noted these include April Trash Bill, April Health Insurance and TIF 1 payment.

Motion/Vote – Approve Civil City Claims

Ms. Romine moved to approve Civil City Claims in the amount of \$1,149,673.25; motion seconded by Mr. Kosior and unanimously carried.

The Clerk-Treasurer presented Sewage Claims in the amount of \$197,551.87. She noted these include April Health Insurance, two demolition payments and monthly Bond Transfers.

Motion/Vote – Approve Sewage Claims

Mr. Kosior moved to approve the Sewage Claims in the amount of \$197,551.87; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Water Claims in the amount of \$204,671.48. She noted these include April Health Insurance and monthly Bond Transfers.

Motion/Vote – Approve Water Claims

Ms. Romine moved to approve Water Claims in the amount of \$204,671.48; motion seconded by Mr. Kosior and unanimously carried.

New Business

Accept Resignation Letter and Permission to Hire

Police Chief Paul Brettin presented a Resignation Letter and asked the Board to accept and to approve permission to fill the vacancy. The Chief noted the State has waived the academy for two years from date of hire as opposed to the one year in the past.

Motion/Vote – Accept Resignation Letter and Permission to Hire

Mr. Kosior moved to accept the Resignation Letter and instructs the Police Merit Commission to begin the necessary procedures to fill any and all vacancies in rank and positions created by the resignation; motion seconded by Ms. Romine and unanimously carried.

Request to Declare Excess Equipment and Donate

Fire Chief Andy Snyder requested to declare 2007 SCBA's as excess equipment and donate to a company who works with South American Countries for training. The fair market value is around \$10,000 which they have not been able to obtain.

Motion/Vote - Approve Request to Declare Excess Equipment and Donate

Ms. Romine moved to approve the Request to Declare 2007 SCBA's as excess equipment and donate as presented; motion seconded by Mr. Kosior and unanimously carried.

Mayor Dermody thanked Chief Snyder for working with him in finding grant money to purchase a boat for the Fire Department.

Proposal for Engineering Design for Lift Stations: Marquette and McClung

Wastewater Director Jerry Jackson stated the Marquette Street Lift Station is small and needs to be replaced to help service projects in NewPorte Landing and McClung Road will be 90% replaced due to the steel structure that is underground is rusted badly. Mr. Jackson is asking to enter into a contract with Abonmarche in the amount of \$17,900 which will be paid out of TIF Funds.

Motion/Vote – Approve Proposal for Engineering Design for Lift Stations for Marquette and McClung

Mr. Kosior moved to approve Proposal for Engineering for Lift Stations for Marquette and McClung as presented; motion seconded by Ms. Romine and unanimously carried.

Open Bids for Farm Rent

Mr. Jackson asked the Clerk-Treasurer to open the following three bids for farm cash rent:

Steve Holified	\$4,000
Adam Kramer	\$205 an acre
Tuholski Farms	\$200 an acre

This land is just south of Wal-Mart across from Arconic and he asked the Board to accept the highest bid which is Adam Kramer pending Legal and Wastewater review.

Motion/Vote – Accept Bid for Farm Rent

Mr. Kosior moved to accept the Bid from Adam Kramer pending Legal and Wastewater Review; motion seconded by Ms. Romine and unanimously carried.

NIPSCO Contract

City Engineer Nick Minich presented the Board with a NIPSCO Contract for gas for the new Fire Station on Daytona Street.

Motion/Vote – Approve NIPSCO Contract

Ms. Romine moved to approve the NIPSCO Contract as presented; motion seconded by Mr. Kosior and unanimously carried.

LPA Consultant for Park Street: Troyer Group

Mr. Minich stated they need to finalize the attachments with a detailed cost breakdown for the scope of work. He is asking to approve the LPA Consultant Contract pending Legal and Engineering review because there is a May 1st deadline to secure Federal Funds. The Total amount of the contract is \$97,500 and our 20% of the total will come out of Major Moves Funds.

Motion/Vote – Approve LPA Consultant for Park Street: Troyer Group

Mr. Kosior moved to approve LPA Consultant for Park Street with Troyer Group pending Legal and Engineering review; motion seconded by Ms. Romine and unanimously carried.

Unfinished Business

Clerk-Treasurer stated they have been able to help over 300 residents with their needs with regards to the Utility Water Department.

City Attorney Nick Otis stated that there was a comment online regarding Zigler Road and when they were going to reopen. Zigler Road is operated under the La Porte County Solid Waste District and can't open until the Governor allows.

Another question was about resetting the lights on Lincolnway. The City does not control the lights, INDOT does.

Spring Clean Up has been delayed until further notice

City Planner Tom Casey is working on site lines and removing some billboards.

Adjourn

There being no further business, Ms. Romine moved to adjourn: Motion seconded by Mr. Kosior and unanimously carried.

Approve: _____
Thomas P. Dermody, Mayor

Attest: _____
Courtney Parthun, Clerk-Treasurer

Approved: May 5, 2020