

June 16, 2020

The Board of Public Works and Safety met in regular session virtually via zoom web conferencing Tuesday June 16, 2020 at 9AM.

Present: Mayor Dermody, Jessica Romine and Mark Kosior

Absent: None

Pledge of Allegiance

Clerk-Treasurer Courtney Parthun led the Pledge of Allegiance

Approval of Minutes

Each member received an advance copy of the minutes from the June 3, 2020 meeting, Mayor Dermody asked if there were any additions or corrections.

Motion/Vote – Approval of Minutes

Ms. Romine moved to approve the minutes as presented; motion seconded by Mr. Kosior and unanimously carried.

Mayor Dermody thanked Tim Franke with Duneland Media for all his work with the virtual meetings.

Claims Approval

Courtney Parthun, Clerk-Treasurer presented water claims in the amount of \$183,940.19. She noted these include principal and interest on Bond Anticipation Notices, June transfers and June health insurance.

Motion/Vote – Approve Water Claims

Mr. Kosior moved to approve Water Claims in the amount of \$183,940.19; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Sewage Claims in the amount of \$173,775.56. She noted these include June health insurance and June transfers.

Motion/Vote – Approve Sewage Claims

Mr. Kosior moved to approve the Sewage Claims in the amount of \$173,775.56; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Civil City Claims in the amount of \$2,436,956.22. She noted these include June health insurance, June trash bill, 2012 GO Bonds and Bluff City Claims for RDC.

Motion/Vote – Approve Civil City Claims

Ms. Romine moved to approve Civil City Claims in the amount of \$2,436,956.22; motion seconded by Mr. Kosior and unanimously carried.

The Clerk-Treasurer presented Payroll from June 12, 2020 in the amount of \$426,507.00.

Motion/Vote – Approve Payroll June 12, 2020

Mr. Kosior moved to approve Payroll from June 12, 2020 in the amount of \$426,507.00; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented a Payroll Payout in the amount of \$448.81.

Motion/Vote – Approve Payroll Payout

Ms. Romine moved to approve the Payroll Payout in the amount of \$448.81; motion seconded by Mr. Kosior and unanimously carried.

Department Reports

Park: Park Director Mark Schreiber stated the playgrounds are now open and he mentioned that today's Foodie Tuesday was cancelled due to a family emergency.

Engineering: City Engineer Nick Minich presented a request from Dyer Construction to close State and Tyler Street for one week, but not at the same time. The closure would be the 22nd or 29th of June to rebuild the storm sewer.

Motion/Vote – Approve Street Closure: Dyer Construction

Ms. Romine moved to approve the Street Closures for Dyer Construction as presented; motion seconded by Mr. Kosior and unanimously carried.

Transporte: Transporte Manager Beth West reminded the Transporte riders about doing a survey that will help them go to cashless.

Mayor Dermody noted that Water Director Todd Taylor will be retiring soon after 41 years of service. He thanked him for his commitment to our community.

New Business

Request for Use: Birthday Party

George Humphrey is requesting to close the street at 3rd and C St. for a 16th Birthday party. He has contacted all his neighbors and they have insurance.

Motion/Vote – Approve Request for Use: Birthday Party

Mr. Kosior moved to approve the Request for Use for a birthday Party as presented; motion seconded by Ms. Romine and unanimously carried.

Request for Use: Bethany Church

Bethany Church is requesting to extend their outdoor service request through July 26th.

Motion/Vote – Approve Request for Use: Bethany Church

Mr. Kosior moved to approve the Request for Use from Bethany Church as presented; motion seconded by Ms. Romine and unanimously carried.

Bid Opening: Public Offering 105 Boyd Blvd

Clerk-Treasurer Parthun received the following bids:

M-Details, LLC \$375,000.00

She asked that the bid be reviewed by the Legal Department and the City Planner for recommendation back to the Board.

City Attorney Nick Otis stated the Bid will also need to have City Council approval.

USDA Form CCC-505 and/or CCC-517

City Attorney Otis stated that the farmland that the City owns on Boyd Blvd has shrunk in size by .54 of an acre and the USDA is saying the subsidy needs to be reduced.

Motion/Vote – Approve USDA Form CCC-505 and /or CCC-517

Ms. Romine moved to approve the USDA Form CCC-505 and/or CCC-517 as presented; motion seconded by Mr. Kosior and unanimously carried.

Cares Act Fund Conveyance Agreement

Transporte Manager Beth West stated the Cares Act Fund Conveyance Agreement is an Agreement saying that Transporte can provide documentation regarding operating expenses and salary so we may receive a grant in the amount of \$729,918.00. She is asking for the Mayor and Clerk-Treasurer to sign and provide the appropriate documents.

Motion/Vote – Approve Cares Act Fund Conveyance Agreement

Ms. Romine moved to approve the Cares Act Fund Conveyance Agreement as presented; motion seconded by Mr. Kosior and unanimously carried.

Baker Tilly Financial Agreements/Reports

Wastewater Director Jerry Jackson presented two agreements, one for annual reporting and one for a 5-year financial plan with Baker Tilly.

Clerk-Treasurer Parthun stated we will be combining reporting for Water and Wastewater which will give us a 23% discount. She also noted that Baker Tilly has been working on the City's Financial Plan, as well, so this will be exciting for us to have a whole big picture financially for the City of La Porte.

Motion/Vote – Approve Baker Tilly Financial Agreements/Reports

Ms. Romine moved to approve the Baker Tilly Financial Agreements/Reports as presented; motion seconded by Mr. Kosior and unanimously carried.

Basement Protection Grant Applications

Mr. Jackson presented the following two Basement Protection Grant Application:
1109 W 14th St. the cost is \$2,291 which the City will pay the first \$1500.00
1201 Virginia St. the cost is \$2,325 which the City will pay the first \$1500.00

Motion/Vote – Approve Basement Protection Grant Applications

Mr. Kosior moved to approve the Basement Protection Grant Applications as presented; motion seconded by Ms. Romine and unanimously carried.

Request to Bid the Lakeside Sewer Relocation Project

Mr. Jackson requested permission to bid the Lakeside Sewer Relocation Project. This project moves the Lakeside Sewer out from underneath Pine Lake and will serve the residents with grinder pumps upon completion. Wastewater has obtained all the easements and are waiting on permitting from IDEM. Discussion was held regarding funding.

Motion/Vote – Approve Request to Bid the Lakeside Sewer Relocation Project

Mr. Kosior moved to approve the Request to Bid the Lakeside Sewer Relocation Project as presented; motion seconded by Ms. Romine and unanimously carried.

Public Comments

None

Mayor Dermody noted the City will continue to investigate landlords with substandard properties and aggressive actions will be taking place starting today. The City of La Porte will work with the tenants to help relocate them should a property be condemned.

Mayor Dermody stated that the Clerk's office and Department Heads are working together to gather accurate information for Baker Tilly to move forward in planning for La Porte's future.

Annual CVB Agreement-Civic Director

Park Director Schreiber requests approval for the annual Convention Visitors Bureau Agreement. This Agreement states the Convention Visitors Bureau will pay 30% of the salary for our Civic Director which is \$17,298.16.

Motion/Vote – Approve Annual Convention Visitors Bureau Agreement for Civic Director

Ms. Romine moved to approve annual CVB Agreement as presented; motion seconded by Mr. Kosior and unanimously carried.

January 1, 2020 Medical Summary Plan Description for Review

Human Resource Director Jen Noll presented the Medical Summary Plan Description which includes the medical plan letter with date correction, medical plan with summary modifications in relation to our health and dental insurance. She is asking for signature and approval.

Motion/Vote – Approve January 1, 2020 Medical Summary Plan Description for Review

Mr. Kosior moved to approve the 1/1/20 Medical Summary Plan Description for Review as presented; motion seconded by Ms. Romine and unanimously carried.

Quantum Health/City of La Porte Agreement

Ms. Noll presented a contract between Quantum Health and the City of La Porte for the renewal of the Oncologist Plan which costs \$3,950 per case.

Motion/Vote – Approve Quantum Health/City of La Porte Agreement

Mr. Kosior moved to approve the Quantum Health/City of La Porte Agreement as presented; motion seconded by Ms. Romine and unanimously carried.

Dental January 1, 2020 Summary Plan Description for Review

Ms. Jen Noll presented the Dental Summary Plan Description which includes dental plan with summary modifications in relation to the City's dental insurance. She is asking for signature and approval.

Motion/Vote – Approve Dental 1/1/20 Summary Plan Description for Review

Ms. Romine moved to approve the Dental 1/1/20 Summary Plan Description for review as presented; motion seconded by Mr. Kosior and unanimously carried.

Dental Plan Letter for Review/Signatures

Ms. Jen Noll presented the dental plan letter with modifications in relation to the City's dental insurance. She is asking for signature and approval.

Motion/Vote- Approve Dental Plan Letter for Review/Signatures

Mr. Kosior moved to approve the Dental Plan Letter for Review/Signatures as presented; motion seconded by Ms. Romine and unanimously carried.

Pay Application No. 6 New Fire Station

Mr. Minich, City Engineer, requested approval for Pay Application No. 6 in the amount of \$267,175.57 for New Fire Station located at 710 Daytona Street. Mr. Minich noted the Fire Station is nearing completion and construction should be complete by the end of July or the beginning of August.

Motion/Vote – Approve Pay Application 6 New Fire Station

Ms. Romine moved to approve Pay Application 6 New Fire Station as presented; motion seconded by Mr. Kosior and unanimously carried.

Request to Bid- NewPorte Landing Phase 2A Transportation, Disposal and Material Delivery
Mr. Minich requested the Board's permission to solicit bids for NewPorte Landing Phase 2A Transportation, Disposal and Material Delivery. This is a requirement from IDEM to receive potential federal grant money.

Motion/Vote – Approve Request top Bid: NPL Phase 2A Transportation, Disposal & Material Delivery

Mr. Kosior moved to approve the Request to Bid for NPL Phase 2A Transportation, Disposal & Material Delivery as presented; motion seconded by Ms. Romine and unanimously carried.

Request Waiver of Building Permit Fees: The Banks of 402 Truesdell Avenue

Mr. Minich requested approval to waive all building permit fees associated with The Banks at 402 Truesdell Avenue. Waiver of fees was part of the initial incentive for the Flaherty & Collins development project. This is simply the formal approval for waiver of fees.

Motion/Vote – Approve Request Waiver of Building Permit Fees: The Banks of 402 Truesdell Avenue

Ms. Romine moved to approve the Request to Waive the Building permit Fees for the Banks of 402 Truesdell Avenue as presented; motion seconded by Mr. Kosior and unanimously carried.

Recommendation for Award- Stone Lake Trail and Shoreline Project

Mr. Minich reported after reviewing the rebid for the Stone Lake Trail project, he is recommending the contract be awarded to Gariup Construction Co., Inc. in the amount of \$740,751.00. Mr. Minich explained some of the changes that were included in the rebid and advised they are within the scope of the monies allocated for the project.

Motion/Vote – Award Stone Lake Trail Project

Mr. Kosior moved to award the Stone Lake Trail Project to Gariup as recommended; motion seconded by Ms. Romine and unanimously carried.

Recommendation for Construction Inspection Service for Stone Lake Trail from USI Consultants, Inc.

Mr. Minich requested the Board's permission to enter into an agreement with USI Consultants, Inc. for inspection services for the Stone Lake Trail and Shoreline project. He advised the contract would not exceed \$38,100.00 and is included in the scope of the project.

Motion/Vote – Approve Recommendation for Construction Inspection Service for Stone Lake Trail and Shoreline Project from USI Consultants, Inc.

Ms. Romine moved to Award the Construction Inspection Service for Stone Lake for Stone Lake Trail to USI Consultants; motion seconded by Mr. Kosior and unanimously carried.

Request to Bid 2020 Street Paving Phase 2

Mr. Minich requested the Board's permission to solicit quotes for the second round of street paving for 2020.

Motion/Vote- Approve Request to Bid 2020 Street Paving Phase 2

Mr. Kosior moved to approve the Request to Bid 2020 Street Paving Phase 2 as presented; motion seconded by Ms. Romine and unanimously carried.

Local Roads and Bridges Matching Grant Agreement

Mr. Minich presented for the Board's approval an agreement with INDOT for Community Crossings grant money for street paving in the amount of \$994,812.77.

Motion/ Vote – Approve CCMG Agreement to LPA

Ms. Romine moved to approve the CCMG Agreement to LPA as presented; motion seconded by Mr. Kosior and unanimously carried.

CDBG Change Order for 406 Allen Street

Mary Ann Richards, CDBG Manager, presented for the Board's approval a change order from Paul L. Kroll Electrical Contracting in the amount of \$403.55 for 406 Allen Street for electrical repairs.

Motion/Vote – Approve CDBG Change Order for 406 Allen Street

Mr. Kosior moved to approve the change order for 406 Allen Street as presented; motion seconded by Ms. Romine and unanimously carried.

SEH of Indiana, LLC Agreement for Professional Services

Tom Casey, Director of Community Development and Planning, presented for the Board's approval an agreement for professional services with SEH of Indiana, LLC to assist with the annual filing of tax abatement compliance forms.

Motion/Vote – Award SEH of Indiana, LLC Agreement for Professional Services

Ms. Romine moved to Award Agreement for Professional Services to Botich as presented; motion seconded by Mr. Kosior and unanimously carried.

Retirement William Bunton, Police Department

Police Chief Paul Brettin presented a Letter of Retirement from Specialist William Bunton and asked the Board to accept and to allow for them to fill the vacancy.

Motion/Vote – Accept Retirement Letter

Ms. Romine moved to accept the Letter of Retirement and instructs the Police Merit Commission to begin the necessary procedures to fill any and all vacancies in rank and positions created by the retirement; motion seconded by Mr. Kosior and unanimously carried.

Wastewater Discharge Permit

Jerry Jackson, Director of Wastewater, presented a Discharge Permit for FreeFlow Environmental out of Valparaiso, Indiana.

Motion/Vote – Approve Wastewater Discharge Permit

Ms. Romine moved to approve the Wastewater Discharge permit as presented; motion seconded by Mr. Kosior and unanimously carried.

Unfinished Business

None

Other Business

None

Adjourn

There being no further business, Mr. Kosior moved to adjourn; motion seconded by Ms. Romine and unanimously carried.

Approve: _____
Thomas P. Dermody, Mayor

Attest: _____
Courtney Parthun, Clerk-Treasurer

Approved: July 7, 2020