

**November 4, 2020**

The Board of Public Works and Safety met via Zoom and Facebook on Wednesday November 4, 2020 at 9am.

**Present:** Mayor Dermody, Jessica Romine and Mark Kosior

**Absent:** None

**Pledge of Allegiance**

Board Member Mark Kosior led the Pledge of Allegiance

**Approval of Minutes**

Each member received an advance copy of the minutes from the October 20, 2020 meeting, Mayor Dermody asked if there were any additions or corrections.

**Motion/Vote – Approval of Minutes**

Ms. Romine moved to approve the minutes as presented; motion seconded by Mr. Kosior and unanimously carried.

**Public Comment**

Merle Miller called in through conference calling regarding Ordinance 6-10 Dangerous Animals. He stated he and his dog were attacked in his front yard by a dangerous animal and he would like this Ordinance to be enforced.

**Clerk-Treasurer**

**Claims Approval**

Clerk-Treasurer Courtney Parthun presented Payroll for October 30, 2020 in the amount of \$404,591.53.

**Motion/Vote – Approval of Payroll 10-30-20**

Mr. Kosior moved to approve Payroll for October 30, 2020 as presented; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Water Claims in the amount of \$57,135.30.

**Motion/Vote – Approval of Water Claims**

Mr. Kosior moved to approve Water Claims as presented; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Sewage Claims in the amount of \$63,175.82.

**Motion/Vote – Approval of Sewage Claims**

Mr. Kosior moved to approve Sewage Claims as presented; motion seconded by Ms. Romine and unanimously carried.

The Clerk-Treasurer presented Civil City Claims in the amount of \$275,294.79. She noted these included the Demo of Tibma Bakery.

### **Motion/Vote – Approval of Civil City Claims**

Mr. Kosior moved to approve Civil City Claims as presented; motion seconded by Ms. Romine and unanimously carried.

### **Department Reports**

**Transporte:** Transporte Manager Beth West stated they had their ADA Audit and it went really well and she was given some good training ideas.

**Code:** Code Director Jeff Batchelor stated they pulled the Dumpsters for this week because it is Fall Clean up and they will be put back next week.

**Sewage:** Wastewater Director Jerry Jackson noted the City Council passed the sewer/stormwater rate increase on Monday. They will start the bidding process for Monroe Manor for work to begin in the spring.

**Park:** Park Director Mark Schreiber noted that at the October Park Board they approved the request to solicit bids for a new concessioner for the boat launch. He reported that the Stone Lake Shore Line Project and the Kayak Launch Project are progressing nicely.

**Water:** Water Director Tim Werner noted the City Council passed the rate increase on Monday. He reported he had crews working on Well Cleaning, they had five trucks decaded and their employee that was out for Covid returned back to work with a negative test.

**Fire:** Fire Chief Andy Snyder reported they have their first employee who has been tested positive for Covid.

**Police:** Police Chief Paul Brettin reported they are investigating the shots that were fired outside Mickey's Bar and the drive by shooting on Jefferson Avenue. He stated they will swear in one new officer before the next Board of works meeting, Police Vehicles Bid recommendation is coming and he was informed that he will have a retirement in March of 2021.

**HR:** Human Resource Director Jen Noll gave an update on the Dependent Eligibility Audit stating we had 109 employees that had 250 enrolled dependents, 100% employee participation, they identified nine ineligible dependents with a saving for the first year of \$40,500 and an estimated savings of \$162,000 over the next five years. It was only \$6,000 to have the audit performed.

**Engineering:** City Engineer Nick Minich stated the Street Paving with Reith Riley is going well.

**Clerk-Treasurer:** Clerk-Treasurer Courtney Parthun reported the Drive Thru for the Utility Office opened today at 8:30am.

## **New Business**

### **2021 Holiday Schedule**

Mayor Dermody presented the following 2021 Holiday Schedule for Approval:

New Years Day	Friday, January 1 <sup>st</sup>
Martin Luther King Jr. Day	Monday, January 18 <sup>th</sup>
Presidents Day	Monday, February 15 <sup>th</sup>
Good Friday	Friday, April 2 <sup>nd</sup>
Memorial Day	Monday, May 31 <sup>st</sup>
Independence Day	Friday, July 2 <sup>nd</sup>
Independence Day	Monday, July 5 <sup>th</sup>
Labor Day	Monday, September 6 <sup>th</sup>
Columbus Day	Monday, October 11 <sup>th</sup>
Veterans Day	Thursday, November 11 <sup>th</sup>
Thanksgiving	Thursday, November 25 <sup>th</sup>
Day After Thanksgiving	Friday, November 26 <sup>th</sup>
Christmas	Friday, December 24 <sup>th</sup>
New Years Eve	Friday, December 31 <sup>st</sup>

### **Motion/Vote- Approve 2021 Holiday Schedule**

Ms. Romine moved to approve the 2021 Holiday Schedule as presented; motion seconded by Mr. Kosior and unanimously carried.

### **Request Approval for Obtaining Two Appraisals for Parcel ID: 607 J Street**

Bert Cook from L.E.A.P. stated they are requesting approval to obtain two appraisals on 607 J Street which are the parcels adjacent to Meridan title. Northwest Health and Beacon Health are both interested in the property.

### **Motion/Vote – Approve Request to Obtain Two Appraisals for Parcel ID: 607 J Street**

Mr. Kosior moved to approve the Request to obtain Two Appraisals as presented; motion seconded by Ms. Romine and unanimously carried.

### **Work Stabilization Agreement**

Bert Cook stated this Agreement is regarding the Flagherty and Collins project “The Banks” and is between Flagherty and Collins, City of La Porte and Indiana/Kentucky Regional Counsel of Carpenters outlining how complaints will be handled regarding the project.

### **Motion/Vote – Approve Work Stabilization Agreement**

Ms. Romine moved to approve the Work Stabilization Agreement as presented; motion seconded by Mr. Kosior and unanimously carried.

### **2021 Insurance Renewal**

Human Resource Director Jen Noll reported the City will see a 1% increase for their insurance with no increase to the employees. She asked for approval to move forward with the renewal.

**Motion/Vote – Approve 2021 Insurance Renewal**

Ms. Romine moved to approve the 2021 Insurance Renewal as presented; motion seconded by Mr. Kosior and unanimously carried.

**PTO Rollover**

Human Resource Director Jen Noll asked the Board for a temporary policy that will allow each employee to roll over a maximum of 1 week of vacation (35 to 40 hrs.) that will have to be used by the end of 2021 due to Covid.

**Motion/Vote – Approve PTO Rollover**

Ms. Romine moved to approve the Request for PTO Rollover as presented; motion seconded by Mr. Kosior and unanimously carried.

**Communicable Disease Policy**

Human Resource Director Jen Noll presented an update to the Communicable Disease Policy by adding a form for employees to fill out if they have traveled outside of the state and added the CDC’s definition of close contact.

**Motion/Vote – Approve Communicable Disease Policy Update**

Ms. Romine moved to approve the Updated Communicable Disease Policy as presented; motion seconded by Mr. Kosior and unanimously carried.

**Primary Digester Mixing Pumps Installation Quotes**

Wastewater Director Jerry Jackson stated that they need to replace the pumps that operate the mixing system of the digester. He said this will be paid for out of the Treatment Plant Capital Fund. He opened the following bids:

EJ White	\$105,987.00
D.A. Dodd	\$119,920.00

**Motion/Vote – Award Primary Digester Mixing Pumps Installation Quotes**

Mr. Kosior moved to award the Primary Digester Mixing Pumps Installation Quote to EJ White pending Legal, Engineers and Sewage Review; motion seconded by Ms. Romine and unanimously carried.

**Open Quotes for Demo-104 Grove St.**

Community Development Program Manager Mary Ann Richards opened the following quotes for the demolition of 104 Grove Street:

Pavey Excavating	\$16,780.00
------------------	-------------

**Motion/Vote – Award Quote for Demo of 104 Grove St**

Ms. Romine moved to award the quote for the demolition of 104 Grove St. to Pavey Excavating pending City Planner, Engineers and Legal review; motion seconded by Mr. Kosior and unanimously carried.

**Modification of CDBG-CV Grant Agreement for LP Comm. Scholl Corp.**

Ms. Richards stated we had awarded a CDBG -CV Grant to the La Porte Community School Corporation in the amount of \$19,895 for Internet hot spots at Lincoln, Riley and Hailmann. Their pricing came in a little low than expected so they would like permission to expand the scope of the work to include hot spots at Handley, Kesling, Boston and La Porte High School. Ms. Richards asked the Boards permission to change/expand the scope of work as stated above with no dollar amount change. The hot spots are for students only and require a password to use.

**Motion/Vote – Approve Modification of CDBG-CV Grant Agreement for LP Comm. School Corp.**

Ms. Romine moved to approve the Modification of CDBG-CV Grant Agreement for LP Comm. School Corp. as presented; motion seconded by Mayor Dermody and Mark Kosior abstained.

**Police Vehicles- Bid Recommendation**

City Engineer Nick Minich reported the bids for the Police Vehicles were opened on Friday October 30<sup>th</sup> and they received one from La Porte Chrysler in the amount of \$29,292 per unit with a total of \$279,920.00 with 14 trade ins. He asked the Board to award the Bid to La Porte Chrysler and authorize the Mayor to finalize after working out the funding.

**Motion/Vote – Award Police Vehicles**

Ms. Romine moved to award the Police Vehicles Purchase to La Porte Chrysler as presented and authorize Mayor Dermody to finalize; motion seconded by Mr. Kosior and unanimously carried.

**50/50 Sidewalk Project-Recommendation**

Mr. Minich stated the bids for the 50/50 Sidewalk Project were opened at the last meeting and the lowest most responsive bid was from Pavey Excavating in the amount of \$7,170.00 and asked the Board to award.

**Motion/Vote – Award 50/50 Sidewalk Project**

Mr. Kosior moved to award the 50/50 Sidewalk Project to Pavey Excavating as presented; motion seconded by Ms. Romine and unanimously carried.

**Request to Purchase Lucas Automatic Compression Units**

Fire Chief Andy Snyder asked the Boards permission to purchase Lucas Automatic Compression Units in the amount of \$14,215.52 per unit. These Compression Units takes over the compression part of CPR. They are wanting one for frontline engines and they would be using Covid money.

**Motion/Vote – Approve Request to Purchase Lucas Automatic Compression Units**

Mr. Kosior moved to approve the Request to Purchase Lucas Automatic Compression Units as presented; motion seconded by Ms. Romine and unanimously carried.

**Unfinished Business**

None

**Other Business**

Mayor Dermody congratulated all the winners from the Election on Tuesday

Chief Brettin reported that Gene Pavey who donated the K-Dog "Dallas" has passed away.

Bert Cook reported there will be a job fair on November 12<sup>th</sup> at the Civic Auditorium from 3-6pm

**Public Comment from Facebook:**

Phillip Justin Anderson Jr. asked when the City will let people know when they will begin to fix roads and sewer and water lines on Lawndale Avenue. Jerry Jackson stated they would review the Engineering in hopes to start the work in the Spring of 2021.

Mayor Dermody wished Councilwoman Sarah Brown well as she has moved out of her ward and stated they would be swearing in Laura Konieczny after the meeting to replace Ms. Brown.

Courtney Parthun introduced Ashley Knoll. Ms. Knoll will be the new Deputy Clerk Treasurer when Joanne Layman retires. Mayor Dermody thanked Ms. Layman for all her work over the years.

**Adjourn**

There being no further business, Ms. Romine moved to adjourn; motion seconded by Mr. Kosior and unanimously carried.

**Approve:** \_\_\_\_\_  
**Thomas P Dermody, Mayor**

**Attest:** \_\_\_\_\_  
**Courtney Parthun, Clerk-Treasurer**

**Approved: November 17, 2020**