



**La Porte URBAN ENTERPRISE Association**

*Working for Our Economic Future*

# **BUSINESS FACADE GRANT APPLICATION**

**Applications due by the December 12, 2018**

**Awards will be announced on or before January 16, 2019**

**La Porte Urban Enterprise Association  
Business Facade Grant Application**

DATE: \_\_\_\_\_

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
CONTACT NAME & TITLE

\_\_\_\_\_  
PHYSICAL ADDRESS

CITY

STATE

ZIP

\_\_\_\_\_  
MAILING ADDRESS (IF DIFFERENT)

CITY

STATE

ZIP

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
PHONE

**TOTAL GRANT AMOUNT:** \$ \_\_\_\_\_

**BRIEF PROJECT DESCRIPTION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED PROJECT COST: \$ \_\_\_\_\_ PROJECT TIMELINE: \_\_\_\_\_

HOW MANY EMPLOYEES WORK AT THIS LOCATION? \_\_\_\_\_

HOW MANY EMPLOYEES RESIDE WITHIN THE ENTERPRISE ZONE? \_\_\_\_\_

HOW MANY JOBS WILL BE CREATED/ RETAINED AS A RESULT OF THIS PROJECT? \_\_\_\_\_

The information in this application submitted by the undersigned is true and correct to the best of my knowledge. Each document is a true and correct statement of the present state of affairs of the grantee and/or applicant. The undersigned authorizes the La Porte Urban Enterprise Association to check any and all references to verify the validity of the aforementioned information contained in this document. I also give permission for the use of the business name and photographs that may be taken by the LPUEA or a representative for media purposes.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please return completed application to the LPUEA c/o Mary Jane Thomas, 7637 N. Kankakee Trail, Rolling Prairie, Indiana 46371. Applications may be scanned and emailed to [mjthomas2027@gmail.com](mailto:mjthomas2027@gmail.com). Should you have any questions, please call Mary Jane Thomas at (219) 210-1857 or email her at [mjthomas2027@gmail.com](mailto:mjthomas2027@gmail.com).

## **Business Facade Grant Application**

**Introduction** – The City of La Porte Urban Enterprise Association (hereinafter referred to as LPUEA) desires to financially assist La Porte Urban Enterprise Zone Businesses in the exterior rehabilitation of their building or property. Funds are available in the form of a grant to all qualifying applicants. Funds shall be used for awnings and painting of buildings. To qualify the business address must be within the City of La Porte Enterprise Zone and the Business Improvement District. The LPUEA will reimburse 80% of the eligible costs to be determined by the Board. The applicant is responsible for 20% of the project cost.

**Purpose** – The Business Facade Grant Program is intended to promote visual improvements of all businesses, including, historic preservation and structural integrity within the La Porte Enterprise Zone business community.

**Eligibility** – The business improvement must be physically located within the La Porte Urban Enterprise Zone and the Business Improvement District. All taxes and zone contributions must be current and the applicants must comply with city codes. The LPUEA will not consider an application from either a current or past beneficiary if submitted within **12 months** from the date of the issuance of LPUEA funds to that applicant. Eligibility will be determined by:

1. Enterprise Zone Businesses which own and operate a business out of the building that is to be improved;
2. Commercial/Retail Store fronts (includes expansions);

### **Terms**

1. **Applications must be approved in writing before work is initiated.**
2. The LPUEA will be the contractor for all project costs.
3. If the project requires a building permit, a pre-selected contractor that is licensed with the City of La Porte is required to do the work. This pre-selected contractor must also be bonded and insured. The work must be performed in compliance with all applicable City of La Porte codes and ordinances.
4. The 20% match shall be provided by the applicant in the form of cashier's check, made payable to the La Porte Urban Enterprise Zone Association. The 20% match will be determined based upon the pre-selected vendor's contract. The 20% match must be provided by the third day of the month of the meeting at which the vendor contract is considered by the LPUEA Board.

## **Business Facade Grant Application**

- 5. The project MUST include the installation of an awning and exterior painting.**
6. Before photographs must accompany the application. After photographs are to be provided by applicant.
7. The 20% match, in the form of a cashier's check, must be deposited with the LPUEA by February 20, 2019. Cashier's checks are to be mailed to Mary Ann Richards, LPUEA, 801 Michigan Avenue, La Porte, IN 46350.

### **Application and Approval Regulations**

1. Eligible business/property owner submits application to LPUEA for staff review and processing by December 12, 2018. At 4:00PM CST.
2. LPUEA Business Committee acts, approving, modifying or denying the application.
3. The Business Committee submits a grant recommendation to the full LPUEA Board.
4. Full Board approves or denies the recommendations
5. All applicants are notified in writing of approval/denial.
6. Businesses/property owners are awarded the grants within the limits of the annual budget.
7. Award letters will be mailed on or before January 31, 2018.

If demand exceeds funds, projects may be approved or denied using criteria such as: jobs created, number of EZ residents employed, and structural vs. cosmetic improvements, location and overall project costs. All decisions are final.