



Park and Recreation
250 Pine Lake Avenue
La Porte, IN 46350

Office of PARK and RECREATION

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www.cityoflaporte.com

February 12, 2021

TO: Adult Softball Managers

FROM: Pam Carroll, Recreation Director 

Welcome to the 2021 La Porte Park & Recreation Adult Softball League! Enclosed you will find the necessary information needed to participate in the program for the upcoming 2021 summer season. Please **carefully read all the information in this packet**. Local policies and regulations are available on our website at www.cityoflaporte.com or printed copies are available at the Park Office, 250 Pine Lake Avenue.

The roster information required for players will be strictly enforced this year. Rosters will **not be accepted** unless all information is filled out completely, including name, address, phone number. A team must have a minimum of 12 players on their roster to be accepted. Any team name not deemed appropriate by the Department will be notified to change the team name.

Please take notice of the 'Important Dates' section within the Team Entry Information page. The manager's meeting format will be the same as past years. We will be discussing rules, policies, procedures, and league alignment. Each team will have the opportunity to share their opinion as to what league they desire to be in, as well as, the other teams that should (or should not) be in their league. After this meeting, the schedules will be completed and ready for pick up at the Park Department.

As usual, you will need to have a team representative at the Manager's meeting on Monday, April 12, @ 6:00 p.m. at the Civic Auditorium on the Main Level (use the front doors) to avoid a forfeit for your first game.

Again, this year, be aware, if you are planning on purchasing softballs please remember to purchase the league required ones referred to in the rules. We will hand out softballs at the Park Office when you pick up your game schedules. No other softball will be accepted, nor will be allowed in play. Any other ball used in play (accidentally, or otherwise) may result in an immediate forfeit.

If you have any questions, feel free to call the Park and Recreation Department at 219-326-9600.

See you all at the manager's meeting!

**LAPORTE PARK AND RECREATION DEPARTMENT
250 PINE AVENUE, LA PORTE IN 46350
219-326-9600
www.cityoflaporte.com**

**2021 TEAM ENTRY INFORMATION SHEET
(PLEASE RETURN INFORMATION SHEET WITH ROSTER)**

TEAM NAME: _____

MANAGER'S NAME: _____

MANAGER'S ADDRESS: _____

CITY/STATE/ZIP _____

HM PH: _____ WK PH: _____ CELL: _____

E-MAIL ADDRESS (mandatory) _____

LAST SEASON'S LEAGUE (night and division) _____

LAST SEASON'S TEAM NAME _____

OF PLAYERS RETURNING FROM LAST YEARS TEAM _____

THIS SEASONS REQUEST (night and division) _____

1ST CHOICE _____

2ND CHOICE _____

3RD CHOICE _____

ALTERNATE CONTACT: _____

ADDRESS: _____

CITY/STATE/ZIP _____

HM PH: _____ WK PH: _____ CELL: _____

E-MAIL ADDRESS (mandatory): _____

The LaPorte Park and Recreation Department reserves the right to place teams in their appropriate divisions based on the prior seasons results, team structure, division structure and league availability.

ROSTER WILL NOT BE CONSIDERED COMPLETE UNLESS THE INFORMATION SHEET IS COMPLETED AS WELL



LaPorte Park and Recreation Department
250 Pine Lake Avenue
LaPorte, IN 46350
219/326-9600
Fax: 219/326-7566

2021 ADULT SOFTBALL PROGRAM TEAM ENTRY INFORMATION

- I. **2021 Softball Team Entry Fees - \$575/team - Team entry deadline Friday, March 12, 2021**
- A. Sponsor's Entry Fee - \$230
 - B. Capital Improvement Field Fee - \$90
 - C. National Softball Association (NSA) Fee - \$25
 - D. Team Player Fee - \$230
 - E. **AFTER DEADLINE - \$25 Late Fee will be added to the entry fees.**

All fees must be paid (during office hours) on or before the deadline date to participate in a League. Team applications into the Softball Program are not complete unless all fees and necessary information accompany the application. Please do not attempt to turn in partial payment of fees or incomplete forms, as these do not constitute a complete application for entry into the program. Teams entering after the deadline date will be put on a waiting list and entered if space is available. Returning teams have priority for league assignments prior to deadline. We will only be allowing 8 teams per division, so get your information in quickly. There will be a mandatory team meeting Monday, April 12 for men's and women's leagues at 6:00pm at the Civic Auditorium Main Level. Enter through the main doors on Ridge Street. This meeting will be to discuss league rules, policies, and league placement & alignment. If your team is not represented, you will forfeit your first scheduled game. **NO EXCEPTIONS!!**

II. General Information

- A. Rosters - 25 player maximum - 12 player minimum (must have at least 12 on roster to enter a team into the program)
 - 1. **PRINT OR TYPE** roster information.
 - 2. **Player's signatures are required on the back of the roster acknowledging waiver release.**
 - 3. Obtain accurate player information. Falsification of information (addresses, etc.) subjects your team to being denied participation in the program.
 - 4. List sponsor contact information - Name, Address, and Phone number - this information is to be completed on the back of the roster form.
 - 5. Department has the right to deny team names which are deemed inappropriate.
- B. All roster changes, such as additions or deletions must be finalized prior to the first league game. Once the softball season has begun, there will be **no add-ons accepted unless it's an emergency involving a season ending injury or a special exception approved by League Director. If the add-on player is deemed necessary, an addition fee of \$5 must be paid at the time of addition.**
- C. Team roster & Team Entry information forms are available at the Park Office or printable at www.cityoflaporte.com/parks. Managers must submit an Official Team Roster, a completed Team Entry form and payment of fees at the Department office before the 4 p.m. deadline on March 12.
- D. **Forfeited fee procedure:** Teams forfeiting for any reason during the regular season will be subject to a \$25 fine for each occurrence. This is to be paid at the Park Office prior to the teams next scheduled game.
- E. Team rosters and all fees must be submitted to the Department office by closing on **Friday, March 12, 2021 (4 p.m.)**. Late fee will be in effect after this date.
- F. It is the manager's sole responsibility to submit the team application materials with completed information, as they will be regarded as official softball league rosters.
- G. The league director has the final determination of placement of teams into leagues and the nights.

III. League Scheduling – Priorities for team placement into leagues for the 2021 season are as follows:

- A. Teams returning from the previous season. (A team is defined here as having a majority of those players returning to play together again)
- B. League Status and Rank Refer to 2021 League Rules, Rule 4 (Eligibility), Article 1.
 - 1. Men's Leagues
 - Men's Sunday - Competitive
 - Men's Sunday - Semi-Competitive
 - Men's Sunday - Recreational
 - Men's Tuesday - Recreational
 - Men's Wednesday - Competitive
 - 2. Women's Leagues
 - Women's Tuesday - Competitive
 - Women's Thursday – Semi-Competitive
 - Women's Thursday - Recreational
 - 3. Coed Leagues
 - Monday Church League
 - Monday League

The Park and Recreation Department decisions regarding team placement are final.

III. Practice Reservations

- A. Practices are limited to a 90-minute schedule
- B. All team practices or practice games must be scheduled through the Park Office. (A practice shall be defined as one or more teams on one field). Teams may begin calling March 22 for practices to begin March 29 (weather permitting).
- C. Each team shall hold no more than two practice sessions registered on the schedule book at one time. A permit will be available at the Park Office upon reserving a field. Field reservations are made at 219-326-9600 from 8 a.m.- 4 p.m. weekdays.
- D. If you know in advance that your team will not be able to practice at your scheduled time, please notify the office immediately.
- E. Each team is responsible for calling in for rescheduled practices due to rain.

V. Additional Information

- A. The Department will accept cash, money orders and cashier's checks, sponsor's check, and credit cards (Visa or MasterCard) for payment of fees. A \$25 bad check fee will be charged for checks returned because of insufficient funds.
- B. The Department reserves the exclusive right to accept or reject any roster submitted for League play. There will be no refund of sponsor's fee or any additional fees after team application deadline of March 12, 2021. All fees must be paid by the deadline date to participate in the program. The Department office is open from 8 a.m. to 4 p.m. weekdays. Please plan to submit your team application fees during these office hours and before the March 12 deadline.
- C. Team managers are responsible for team, player, and individual activity during the season. The Department will handle discipline problems accordingly.

VI. Important Dates:

- 1. Team entry deadline - Friday, March 12, 2021
- 2. Mandatory Managers Meeting – Monday, April 12, 2020 @ 6:00 p.m. – Civic Auditorium -Main Level – enter through doors on Ridge Street.
- 3. Schedules, local rules, softballs, and rule books available – Monday, April 19, 2021
- 4. Softball Season Starts - Sunday, April 25, 2021
- 5. League tournaments begin Mid-August

**LAPORTE PARK AND RECREATION DEPARTMENT
TEAM ROSTER**

Name of Team: _____ Sponsor: _____ League Requested: _____

Managers Name: _____ Address: _____

Home Phone: _____ Work Phone: _____ E-Mail Address _____ mandatory

LaPorte Park & Recreation Department reserves the exclusive right to reject any roster submitted for league play. There will be no refund of entry fees or any additional fee(s) one week after deadline date.

Please PRINT or TYPE all roster information. Complete and accurate information is essential. Rosters will not be accepted without signatures on the reverse side and the copy of the team information sheet (attached).

	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	AGE
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PLAYER WAIVER, RELEASE OF LIABILITY, AND INDEMNIFICATION AGREEMENT
I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND EACH AND EVERY ONE OF THE PROVISIONS IN THIS WAIVER, RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT AND AGREE TO ABIDE BY THEM.

I, the undersigned player, acknowledge, agree and understand that:

1. Voluntarily and of my own free will, I elect to participate as a member of the softball team and league indicated below.
2. I understand that there are certain risks and hazards involved in participating in softball that may result in injury or death to me or other players, including, but not limited to those hazards associated with weather conditions, playing conditions, equipment and other participants.
3. I understand that sliding into the bases is dangerous to me and to other players and may result in serious injury or death.
4. I understand that the very nature of the game of softball is hazardous and risky, including, but not limited to, the acts of pitching, throwing, fielding, and catching the ball, the swinging of the bat, running, jumping, stretching, sliding, diving, and collisions with other players and with stationary objects.

All of which can cause serious injury or death to me and to other players. I am voluntarily participating in this activity with the knowledge of the risks which includes contracting a disease like COVID-19.

Further, I the undersigned player, agree that in consideration for the right to play as a member of the team designated below and in consideration for permission to play on the fields arranged for by the team or league:

1. I voluntarily elect to accept and assume all risks of injury incurred or suffered by me (a) while practicing or playing as a member of the team so designated, (b) while serving in a non-playing capacity as a team member during practice or play by other teams or by other players on my team, and (c) while on or upon the premises of any and all of the fields arranged for by my team or league for practice or play.
2. I release, discharge and agree not to sue the team and league designated below, the field owner or other entity designated below, the National Softball Association, or their owners, officers, agents, servants, associations, employees or any person or entity connected with the team, league, field, or National Softball Association for any claim, damages, costs, or cause of action which I have or may in the future have as a result of injuries or incurred by me from whatever cause including but not limited to the negligence, breach of contract or wrongful conduct of the parties hereby released.

Name of Team _____ Name of League _____
 City of LaPorte
 LP Park & Rec Dept
 Field Owner

LaPorte Park & Recreation Dept
 250 Pine Lake Ave.
 LaPorte, IN 46350
 PH: 219-328-8600
www.cityoflaporte.com

PRINTED NAME	SIGNATURE
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