

City of LaPorte Board of Public Works and Safety

May 05, 2010

Convene

City of LaPorte Board of Public Works and Safety met in regular session in the Council Chambers on May 5, 2010 at 9:00 am. Attendance: Mayor Chrobak, Present: Mr. MacLennan, Present: Mr. Rosenberg, Present.

Pledge

The Pledge of Allegiance was led by Mayor Chrobak.

Minutes

As each member of the Board received an advance copy of the minutes prior to the meeting, Mayor Chrobak stated she would dispense with the reading of same and asked for any corrections or additions.

Motion/Vote - Approval of Minutes

Mr. MacLennan made a motion to approve the regular and Executive Session minutes from April 28th as presented; Mayor Chrobak seconded the motion. The motion passed by vote: Mayor Chrobak (Yes), Mr. MacLennan (Yes), Mr. Rosenberg (Abstain).

Public Comment

Sierra Sue Jesch, 1672 Stone Lake Drive, stated it was mentioned at the Council meeting on Monday, May 3rd, the American Flag flying at City Hall is in need of replacement. Ms. Jesch presented the Mayor with an American flag, made in America, from her mother that flew above the State Capitol Building. Mayor Chrobak graciously accepted the flag and thanked Ms. Jesch for her much-appreciated donation.

Clerk Treasurer

Claims Approval

Mr. Rosenberg moved to approve Civil City Claims in the amount of \$69,080.45; motion seconded by Mr. MacLennan and unanimously carried. The Clerk Treasurer, Teresa Ludlow, advised \$25,054.66 came from the Major Moves Fund.

Contractor Registrations

The following contractor registrations were presented for the Board's approval and they are as follows:

- | | |
|--------------------------|-----------------|
| 1. Millenium Sheet Metal | South Bend, IN |
| 2. Bond E. Fabricating | Bensenville, IL |
| 3. Premier Construction | LaPorte, IN |

Mr. Rosenberg moved to approve the contractor registrations as presented; motion seconded by Mr. MacLennan and unanimously carried.

New Business

Traffic Appeals

Three appeals were presented. The first appeal was originally presented on April 21st and tabled until April 28th and then again until today. The ticket is for parking on the tree lawn, yet the appeal form states the resident was parked on asphalt. Mayor Chrobak stated she looked at the area between the curb and sidewalk and determined the man was parked over the curb which is illegal. Mr. MacLennan moved to deny the appeal as recommended by the Violations Department; motion seconded by Mr. Rosenberg and unanimously carried.

The second appeal was from one resident who received two tickets for both of his vehicles for parking in restricted 1-6 a.m. parking. He stated he fell asleep and he and his wife both forgot to move their vehicles. Mr. Rosenberg moved to deny the appeal as recommended by the Violations Department; motion seconded by Mr. MacLennan and unanimously carried.

Bid Opening-Webber Street Tank Painting

The Clerk Treasurer provided proof of publication for the painting of the Webber Street Water Tower. The following bids were received:

1. Maxcor	Lockport, IL	\$599,300.00
2. American Suncraft	Medway, OH	\$521,495.00
3. Horizon Brothers	Howell, MI	\$505,850.00
4. D&M Painting	Washington, PA	\$477,950.00
5. Aero Painting	Elkhart Lake, WI	\$390,706.00
6. TMI Coatings	St. Paul, MN	\$565,700.00
7. Classic Protective	Menomonie, WI	\$667,210.00

Mr. Rosenberg moved to refer the bids to the Water Department and City Attorney for their review and recommendation; motion seconded by Mr. MacLennan and unanimously carried.

Boston Street Change Order

Dale Clingerman, Director of Engineering and Building Services, presented the Board with Change Order #4 for the Boston Street Project in the amount of \$6,161.43 and recommended they approve same. Mr. Clingerman explained the Change Order reflects a change in the thickness of asphalt along the roadway which resulted in a credit of said amount.

Motion/Vote - Approval of Change Order #4

Mr. MacLennan made a motion to approve the Engineer's recommendation and approve Change Order #4 as presented; Mr. Rosenberg seconded the motion. The motion passed by vote: Mayor Chrobak (Yes), Mr. MacLennan (Yes), Mr. Rosenberg (Yes).

Bid Opening-2009 Handicap Ramp/Sidewalk Project Phase II

The Clerk Treasurer provided proof of publication for the CDBG 2009 Handicap Ramp/Sidewalk Project Phase II. The following bids were received:

1. LaPorte Construction	\$296,900.00
2. Larson Danielson	\$157,318.29
3. Deutscher Construction	\$151,950.00
4. Selge Construction	\$237,740.00
5. Gariup Construction	\$173,800.00
6. Rieth Riley	\$180,709.00
7. Walsh & Kelly	\$274,065.00

Mayor Chrobak asked Mary Ann Richards, Program Director of the Community Development Block Grant Program for the Engineer's estimate for the project. Mrs. Richards stated she only budgeted \$119,000.00 for the project so she would have to find additional funds elsewhere. Mayor Chrobak asked her to explain the area included in Phase II. Mrs. Richards reported new sidewalks and ramps would be installed in the central part of the downtown area between Rose and Tipton Streets all the way down to TeeGarden from the railroad tracks down to 1st Street. That area was picked because it matches the distressed area demographics that stimulus projects are looking for.

Acceptance of Bids

Mr. MacLennan moved to refer the bids to the Engineering Department, CDBG, and City Attorney for their review and recommendation; motion seconded by Mayor Chrobak and unanimously carried.

Unfinished Business

CDBG Lead Hazard Reduction-Award of Contract

Mary Ann Richards recommended the Board award contracts for lead hazard reduction in 13 homes participating in the CDBG Homeowner Repair program to the following companies and they are as follows.

1. 103 Virginia	Vic Butcher Construction	\$6,500.00
2. 105 K Street	Vic Butcher Construction	\$18,390.00
3. 108 Grandview	Greentree Environmental	\$3,150.00
4. 113 Erie	Vic Butcher Construction	\$880.00
5. 114 Warsaw	Vic Butcher Construction	\$2,435.00
6. 318 Planett	Vic Butcher Construction	\$10,300.00
7. 236 E. Lincolnway	Vic Butcher Construction	\$11,745.00
8. 513 Grove Street	Vic Butcher Construction	\$13,665.00
9. 708 5th Street	Vic Butcher Construction	\$21,475.00
10. 716 Weller	Vic Butcher Construction	\$610.00
11. 1005 Harrison	Greentree Environmental	\$34,430.00
12. 1212 Scott Street	Vic Butcher Construction	\$9,990.00
13. 1313 Second Street	Greentree Environmental	\$39,940.00

Mr. MacLennan asked Mrs. Richards to explain some of the work involved in the actual lead hazard reduction process. Mrs. Richards stated the job requires paint stabilization which includes scraping and

painting of wood floors, walls, doors, wood trim molding, basement walls and floors. The removal of lead dust from any and all friction points such as windows and doors and the possible replacement of each. All of these projects are paid for by CDBG monies which are federally funded grants. In each case, Mrs. Richards's recommendation is to the lowest bidder.

Mr. Rosenberg moved to award the contracts as recommended by the CDBG Program Director; motion seconded by Mr. MacLennan and unanimously carried.

Department Reports

Water

Todd Taylor, Director of Water, reported as part of the water main project on Crescent Drive he has solicited quotes for materials from three different suppliers and they are as follows:

1. HD Supply	\$51,877.00
2. Underground Pipe & Valve	\$44,466.70
3. Utility Supply Company	\$44,909.95

Mr. Taylor recommended the quote be awarded to the supplier with the lowest quote, Underground Pipe & Valve. Mr. Taylor stated he was able to start the project with material he had on hand and by doing a lot of the work in-house, he is able to save about half of the project cost. He reported Mr. Clingerman is in the process of gathering prices for boring under the highway as the State will not allow anyone but them to do that type of work. Mr. Clingerman reported he has obtained the permit for the boring and the State has approved the proposed construction. Mr. Clingerman advised two easements were needed for this project and both homeowners were kind enough to donate those easements to the City.

Mr. MacLennan moved to award the contract to Underground Pipe & Valve as recommended by Mr. Taylor; motion seconded by Mayor Chroback and unanimously carried.

Police

Terry Scherer, Chief of Police, read a letter of resignation from Sergeant Larry Mitchell who is retiring after 30 years of service who will work his last day on May 28, 2010. Chief Scherer stated he will greatly miss Sergeant Mitchell who has proven invaluable to the force over the years. He served as the school liaison until it was taken over by the County and is currently a member of the Metro Drug Task Force. Chief Scherer requested permission to ask the Merit Commission to begin the process of filling the position. Mayor Chroback stated she was sorry to lose Sergeant Mitchell as he was a great asset to the police force and she wished him well and thanked him for his years of public service. Mayor Chroback wanted to clarify the City has to fill his position in order to meet the guidelines for the COPS Grant which states the City cannot fall below a certain number of officers during those grant years.

Mr. MacLennan moved to accept Sergeant Mitchell's resignation and authorize the Police Merit Commission to proceed in the hiring of a replacement; motion seconded by Mr. Rosenberg and unanimously carried.

City Attorney

Mr. Baugher reminded everyone there is an Executive Session today following the regular meeting and requested the Board set one for next week for the purpose of litigation.

Mr. MacLennan moved to set an Executive Session following the regularly scheduled meeting on Wednesday, May 12th; motion seconded by Mr. Rosenberg and unanimously carried.

Mr. Baugher reported it seems the County Auditor and County Assessor along with Michigan City Schools, City of Michigan City, and DLGF have resolved their issues pertaining to the 2006 reassessments. An agreement will be presented before the County Commissioners this evening for their approval, and then it will move onto the tax court mediator, and finally the tax court judge. If all this goes through as anticipated, this should put the County back on good footing with their reconciliation of prior tax bills. Mr. Baugher reminded everyone this will take a significant amount of time to straighten out.

Parks and Recreation

Dean Heise, Director of Parks and Recreation, reported he is beginning to receive an influx of phone calls from the public about the park areas that haven't been mowed. He is reiterating to everyone about the City's cash flow problems and the inability to hire seasonal staff to keep up with all of the parks. Volunteers have been coming forward as well and he is organizing all of the information in order to accept the volunteers appropriately. Mr. Heise thanked the employees of ALCOA and American Licorice and the general public who helped over the weekend in cleaning up Stone Lake. There was so much man-made waste in and around the lake it was very disheartening. Mr. Heise stressed to the public that everyone needs to monitor themselves and their counterparts to pick up whatever they bring in to the park. Mr. Rosenberg asked if it would help if the public wrote down license plate numbers of those they see littering in the parks. Mr. Heise stated that has always been appropriate, just a little harder to prove and enforce. Mayor Chroback thanked the public for their efforts in volunteering throughout the City parks and stressed that everyone takes care of their own trash. The Mayor thanked the park staff as well who are very passionate about their work and noted no overtime is being spent on employees this summer at all.

Engineering

Mr. Clingerman reported the paving project which is made possible from the stimulus funds will begin on Friday, May 7th, with the milling of the streets that are on the paving list. The milling should be complete by May 14th.

The Mayor reported the Kabelin building is down and gravel has been laid for a parking lot for City employees directly behind City Hall.

City Attorney

Mr. Baugher reported the City Hall building needs to be designated a single site historic preservation site. Mayor Chroback stated the City Council introduced an Ordinance declaring such at their meeting Monday, May 3rd; the Board of Works simply needs to make a formal motion to support same.

Mr. MacLennan moved to declare the City Hall Building as a single site historic preservation site; motion seconded by Mayor Chroback and unanimously carried.

Mary Jane Thomas, Director of Community Development and Planning, reported the City has already complied with historic preservation requirements when putting on the new roof.

Mayor

Mayor Chrobak reminded everyone Spring Clean Up is next week beginning Monday, May 10th through Friday, May 14th on your regular trash day. The Mayor stated the newspaper will print a list of items that are acceptable and residents are not to put anything out more than 24 hours before trash pick up.

The Mayor thanked the Street Department and Park Department for their work at the Depot where the weeds were overgrown. The Mayor noted the Monroe Street parking lot is on her list for future clean up.

Mayor Chrobak stated the street sweeping agreement has not been executed with INDOT as of yet and she is waiting to hear more from the State. She asked Mike Frazee, Director of Street, for an update on the street sweeping schedule. Mr. Frazee reported the first round is complete and the next round won't begin until July.

There being no further business before the Board, Mr. Rosenberg moved to adjourn; motion seconded by Mr. MacLennan and unanimously carried.

Signatures

APPROVED: _____
Kathleen Chrobak, Mayor

ATTEST: _____
Teresa L. Ludlow, Clerk-Treasurer
Approved: May 12, 2010