

Residential Parking Zone Established

The residential parking area includes the two-hour parking area listed in Sec. 94-231 of this code excluding Lincolnway.

Residential Parking Permits

When properly issued and displayed, a residential parking permit shall authorize a specified vehicle to park within the two-hour parking zone. The permit shall not authorize parking for more than 24 consecutive hours in any one location. The permit shall not guarantee a parking space, nor shall it exempt the vehicle or operator from observing zones where parking is prohibited at all or specified times (1AM to 6AM), including but not limited to permanent or temporary no parking zones, loading zones, fire zones, one-hour and 15 minute and 30 minute-restricted parking spaces, and all other applicable regulations contained in Chapter 94 of this code.

Eligibility For Residential Parking Permits

- A. Eligibility.** Permits may be issued only to persons who reside in a legal dwelling unit in the residential parking zone, who own and/or have legal control of a motor vehicle and only for those non-commercial motor vehicles not exceeding 10,000 pounds licensed gross vehicle weight which are owned by or under the legal control of the resident.
- B. Proof of Residence.** Proof of residence shall be established by:
 - 1. A valid driver's license reflecting a current address in a legal dwelling unit in the residential parking zone, or
 - 2. A deed, lease, rental agreement, current utility bill, or other document which establishes residency, and which shows residency in the residential parking zone.
- C. Ownership of Motor Vehicle.** Proof of ownership and/or legal control of a motor vehicle may be established by display of a valid vehicle registration in the applicant's name, or by display of a valid vehicle registration together with a lease agreement or other documentation which establishes that the applicant has legal use and control of vehicle.

Application For Permits

- A.** The Violations Office is authorized to issue residential parking permits to eligible residents who own or have legal control of a motor vehicle.
- B.** Application shall be made on forms provided by the Violation Office which shall include:
 - 1. The name, address and telephone number of the applicant;
 - 2. Make, model, color, year and license plate number (and state) of the vehicle for which the permit is sought;
 - 3. Signature of the applicant and an acknowledgment that the applicant is familiar with the terms of this chapter.
- C.** Each application shall be accompanied by payment of a fee established by Council.

Issuance Of Permits

Upon receipt of a completed application form and presentation of satisfactory proof of eligibility the Violations Office shall issue a residential parking permit for the vehicle described in the permit. The Violations Office shall send copies of all permits to the Police Department promptly upon issuance.

Each permit shall contain the serial number of the permit, together with such other information as may be determined by the Board of Public Works and Safety.

Use And Validity Of Permits

A. Display. Permits shall be displayed in the vehicle in the location stated on the permit.

B. Validity. Permits shall be valid only for the vehicle for which they are issued and only so long as the permit holder owns or controls the vehicle and resides at the address specified in the application

Revocation Of Permits

Permits may be revoked by the Violations Office for any of the following reasons:

A. The permit holder has made any false, misleading or incomplete statement in the application.

B. Violation of any of the provisions of this chapter or ineligibility of the permit holder.

C. Termination of the residential parking program.

If the Violations Office finds that a residential permit should be revoked for any of the reasons set forth above, the Violations Office shall send a written notice to the permit holder, which notice shall contain the following information:

1. That the permit will be revoked not sooner than 10 days from the date of the letter.
2. That unless a written notice of appeal is filed with the Violations Office not later than 10 days from the date of the letter, the permit will be deemed revoked.
3. That if a written notice of appeal is filed within the required time, a hearing will be set.
4. The reasons for the revocation.

Appeal

An applicant aggrieved by action of the Violations Office under this chapter may file a notice of appeal with the Board of Public Works and Safety. The Board may affirm, reverse or modify the revocation decision, or order suspension for a specified period.

Violation – Penalty

It shall be unlawful for any person to do any of the following:

A. To make any false or misleading statement in application for a permit.

B. To transfer a permit to another person or to a vehicle not authorized by the permit.

C. To alter a permit in any respect in order to gain privileges not authorized by the permit.

D. To display on a vehicle a permit which has been suspended or revoked.

E. To sell or receive anything of value in exchange for a permit.

The penalty for a violation of this section shall be a fine of \$75.00.

Procedures And Penalties For Parking Infractions

The provisions of Chapter 94 Article VI of this Title shall apply to parking infractions defined in this Chapter.