

**LaPorte City Fire Department Merit Commission
Meeting Minutes
April 3, 2019**

Present:

Commission Members Darrell Crites, Dr. James Edwards, Edward Gondeck, Jessica Romine, and Gary Travis. Council Woman Renee Schrerer

Call to Order: The meeting was called to order at 6:31 p.m. by President, Dr. Edwards. The prior meeting minutes were read out loud by secretary, Ms. Romine. The minutes were approved by a unanimous vote.

Old Business:

Dr. Edwards plans to follow up with attorney, Nick Otis, on the amended bylaws. Once the bylaws have been amended and the Commission is satisfied with the changes, they will be distributed to each fire station and there will be a meeting to vote on, discuss and accept the amended bylaws.

New Business:

Dr. Edwards made several attempts, by both email and phone calls, to contact Professor Smith for the upcoming tests. She did not respond until Chief Snyder reached out to her for confirmation.

Professor Smith has provided the Commission with a proposal for the following dates: May 13, 14, 20, and 21st. She had to change the dates due to commencement that takes place at PNW during the first full week of May. There was some confusion among the members, as Professor Smith used the 2018 year on her proposal. Ms. Romine made a motion to give Dr. Edwards the authority to sign a proposal with the correct dates and years. Mr. Travis seconded the motion and it was passed unanimously.

If for any reason Dr. Edwards is unable to contact Professor Smith, we can push the dates of the testing back.

Adjournment: The meeting was adjourned at 6:51 p.m.

The next meeting is May 1, 2019

Respectfully submitted,

Jessica N. Romine, Secretary