

**City of La Porte Business Improvement District**  
**City Hall**  
**La Porte, IN 46350**  
**January 8, 2024**

Secretary Lindsay Kneifel called the January 8, 2024 meeting of the City of La Porte Business Improvement District Board to order at 5:05 p.m. The meeting was held at City Hall at 801 Michigan Avenue, La Porte, IN. Roll call of members of the Board was shown to be present or absent as follows:

**MEMBERS PRESENT:** Brad Adamsky, Jim Kaminski, John Spiggle, Lizz Ward, Clinton Worthington, Tommy Viere

**MEMBERS ABSENT:** Robin Clark, Courtney Dickman

**GUESTS PRESENT:** Amy Feikes, Charity Hlavsa, Craig Phillips, Councilwoman Julie West

Kneifel made a revision to the agenda to add election of officers as item number 3. Kaminski motioned and Adamsky seconded. There being no further discussion; motion passed.

Adamsky nominated Lizz Ward for president and Kaminski seconded. Motion passed and Ward was officially voted in as the 2024 BID President. Adamsky then motioned to nominate Robin Clark for Vice President, John Spiggle for Treasurer, and Lindsay Kneifel for Secretary and Worthington seconded. There being no further discussion or nominations; motion passed.

**MINUTES:** President Ward asked if there were any additions or corrections to be made on the December 11 minutes. Kaminski made a motion to approve the December 11 meeting minutes and Worthington seconded. Adamsky abstained. Motion passed.

**GUEST COMMENTS:** There were no comments from guests.

**COMMITTEE REPORTS:**

**Finance:** Spiggle reported the board received a tax allocation of \$34,361.28 which comes in at \$86,312.14 for the year. An insurance check was received for \$10,990 that is thought to be for the light pole in front of Flagstar Bank. Phillips will verify. Interest income was received in the amount of \$191.09. Expenditures total \$2,250 for Mofield Properties and Kneifel. There is \$155,834.07 in the bank and if the board can raise another \$85,000 this year, theoretically there will be \$240,000 available in 2024.

The encumbrance for Paul's Construction was approved for 2024.

There were two vouchers. The first one was for Emcor-Hyre for repair of light pole outlets in the amount of \$3,228.16 and the second was for Mofield Properties at \$500 a week totaling \$1,500. Emcor-Hyre was approved under maintenance. Adamsky motioned to approve Mofield, Worthington seconded.

Adamsky motioned to approve the treasurers report, Kaminski seconded.

**Maintenance:** Phillips asked for an approval of invoice from Emcor-Hyre regarding repair of outlets on light poles in the amount of \$3,228.16. Adamsky motioned to approve the payment and Worthington seconded. There may be an additional invoice as some light poles are damaged beyond the original scope of work.

Phillips gave the update of damaged property:

There is a planter on Indiana and Lincolnway in front of the courthouse that was hit by an uninsured driver. It will cost \$7,800 for removal and \$6,800 to repair it. Adamsky asked to postpone making a decision until the board knows what the City's insurance will cover.

The City is working with insurance about a light pole in front of Flagstar Bank was hit.

There is a second light pole on Monroe north of Lincolnway that is pending quotes for repair.

**Leaf & Snow Removal:** There was no report. Worthington did mention that there may be some snow tonight.

**Flowers:** Ward mentioned that we need to get the number of planters to Perennials Galore. They are getting ready to put the flowers in.

**Trees:** Phillips does not have an update regarding the tree in front of Royale with Cheese.

**Long-Term Planning:** Kaminski will reach out to Mayor to find out where everyone is now that we have a design.

### **OLD BUSINESS:**

Phillips said he has not heard back from SiteOne regarding the irrigation controller. He will follow up about restocking the device.

### **NEW BUSINESS:**

There were two suggested changes to the 2024 meeting schedule – the October meeting to be moved to Tuesday, October 15 and the November meeting to be moved to Tuesday, November 12. Spiggle motioned and Adamsky seconded. Motion carried.

### **ANNOUNCEMENTS/OBSERVATIONS:**

Spiggle reported he will not be in attendance for the next three months.

### **Adjournment/Next Meeting**

There being no further business, Worthington entertained a motion to adjourn the meeting at 5:29 p.m. Spiggle seconded. The next board meeting will be on February 12, 2024. ***If unable to attend this meeting, please contact Lizz Ward by email at lizzward@gmail.com***

*Respectfully submitted by: Lindsay Kneifel*